

**JUDGE OF PROBATE
ELMORE COUNTY ALABAMA
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100 EAST COMMERCE STREET ROOM 201
WETUMPKA, ALABAMA 36092**

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----- **JOHN THORNTON – PROBATE JUDGE** -----

ELMORE COUNTY RECORDING FEES

GENERAL RECORDING FEES - \$3.00 per page if the document is over 1 page
\$4.00 per page for a one page document
Plus \$6.00 per document for indexing/recording

AFFIDAVIT - General recording fees; additional names over two are \$1.00 each

ASSIGNMENT - \$10.00 for one page; if over one page, general recording fee

BOND FOR TITLE – General recording fee for pages; deed tax is due on the down payment and mortgage tax is due on the amount financed

BUSINESS ENTITIES – Effective January 1, 2021 all Business Entity recording in Alabama are filed directly with the Alabama Secretary of State and not with the local Probate Office. For Business Entity fees contact the Alabama Secretary of State

CERTIFICATES (BIRTH, DEATH, MEDICAL) - \$9.00 for one page

COPIES - \$1.00 per page; Certification of regular documents-\$3.00 for each document

DEED/QUITCLAIM DEED – General recording fee plus deed tax (see deed tax entry). Deed tax is not due to the extent that the sales price is covered in a mortgage recorded at the same time as the deed.

DEED TAX - \$1.00 per thousand (round value of deed to the next \$500.00)

****THE SALES PRICE OR APPRAISED VALUE IS REQUIRED WHEN RECORDING A DEED! THE SALES PRICE MAY BE LISTED ON THE FRONT PAGE OR BACK PAGE OF THE DEED OR INCLUDED IN A COVER LETTER OR INCLUDE WITH THE RT-1 INFORMATION.**

DEED EXTRA NAMES - \$1.00 for names over 2; you are allowed 2 grantors and 2 Grantees.

JUDGEMENT OR LIEN - \$9.00 total fee for one page; general recording if over 1 page

MORTGAGE – General recording fees plus mortgage tax (see mortgage tax entry)

MORTGAGE INCLUDING MOBILE HOME – There is an additional \$10.00 fee when a mobile home is included on a mortgage and no UCC is filed

MORTGAGE MODIFICATION/AMENDMENT – General recording fee plus mortgage tax on additional money or mortgage tax on the total amount owed if the maturity date is extended. If there is more than 1 mortgagor, there will be a charge for extra names.

MORTGAGE TAX - \$0.15 per hundred or \$1.50 per thousand (round your mortgage amount to the next \$100.00). If a governmental agency, a credit union, or other tax exempt entity is the secured party, \$1.00 is due for the “No Tax Collected” stamp.

NOTARY APPLICATION WITH BOND & CERTIFICATE - \$41.00 total fee (effective 9/1/2023)

RELEASE (FULL) - \$13.00 total fee for one page releasing one mortgage. If over one page, general recording fee plus \$3.00 to release each mortgage referenced on the release. Extra names over 2 are \$1.00 each.

RELEASE (JUDGEMENT OR LIEN) - \$9.00 for one page

RELEASE (PARTIAL) - \$10.00 total fee for 1 page. If over 1 page, general recording fees apply.

UCC FINANCING STATEMENT - \$25.00 for first 2 pages (\$2.00 for each additional page over 2), plus mortgage tax, unless filed with a mortgage. If filing a UCC at a later date than the mortgage, the reference for the mortgage must be shown on the UCC or mortgage tax will be due.

UCC CONTINUATION/ASSIGNMENT/AMENDMENT - \$25.00

UCC TERMINATION - \$5.00

**NOTICE REGARDING RECORDING OF LEASE AGREEMENTS OR
MEMORANDUM OF LEASES**

ANY LEASE AGREEMENT OR MEMORANDUM OF LEASE TO BE
RECORDED IN THE OFFICE OF THE JUDGE OF PROBATE OF ELMORE
COUNTY ALABAMA MUST CONTAIN THE FOLLOWING INFORMATION:

1. The name and address of the *Individual* who prepared the document. NOTE: The name of the preparer must be a person. Entity names are not acceptable. Although not required by law, a contact phone number is recommended in the event the recording clerk needs to contact you.
2. The Document to be recorded or an attachment to the document to be recorded must clearly state whether the lease contains automatic renewals after the initial term of the lease.
3. The Document to be recorded or an attachment to the document to be recorded must clearly state, in years and months, the total term of the lease including all automatic renewals, if any.
4. The Document to be recorded or an attachment to the document to be recorded must clearly state the **total** amount of all lease payments due for the initial term of the lease and all automatic renewals, if any, along with the average annual rental amount.

THE FOLLOWING FORMAT IS RECOMMENDED FOR USE IN THE DOCUMENT
OR AN ATTACHMENT TO THE DOCUMENT:

Name of preparer: _____

Address of preparer: _____

Phone # of preparer: _____

This lease provides for automatic renewals.

or

This lease does not provide for automatic renewals.

The total term of this lease including all automatic renewals, if any, is _____ years
and _____ months.

The total rent due under this lease for the initial term of this lease and all
automatic renewals, if any, combined is \$_____.

The average annual rental amount for the initial term of this lease and all
automatic renewals under this lease is \$_____.

ANY LEASE OR MEMORANDUM OF LEASE SUBMITTED FOR
RECORDING NOT CONTAINING THIS INFORMATION WILL BE
RETURNED TO THE SENDER WITHOUT BEING RECORDED UNTIL SUCH
INFORMATION IS INCLUDED IN THE DOCUMENT OR AN ATTACHMENT
TO THE DOCUMENT.

GENERAL INSTRUCTIONS

EVERY DOCUMENT MUST INDICATE TO WHOM IT IS TO BE RETURNED

IF DOCUMENTS ARE TO BE RETURNED BY MAIL, PLEASE SEND A STAMPED SELF-ADDRESSED ENVELOPE.

BY LAW, ALL DOCUMENTS MUST INCLUDE THE NAME AND ADDRESS OF THE PERSON WHO PREPARED THE DOCUMENTS, AND BY LAW, THE MARITAL STATUS OF THE GRANTORS AND MORTGAGORS MUST BE SHOWN ON DEEDS AND MORTGAGES.

DOCUMENTS CANNOT BE ACCEPTED FOR RECORDING WITHOUT ALL OF THE ABOVE INFORMATION.

IF YOU HAVE ANY QUESTIONS, NEED A COPY OF OUR FEE SHEET, OR NEED HELP CALCULATING FEES, PLEASE CALL 334-567-1140 Ext. 5084.
